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28 December 1981

MEMORANDUM FOR: Agency Software Engineering Standards Committee
Members

FROM:
Committee Chairman

SUBJECT: Meeting Agenda

The Agency Software Engineering Standards Committee will meet January 29, 1982, from 1:30 - 4:30, in Conference Room 7D32. The meeting will be for the purpose of:

- 1) Reviewing the second draft of the CIA System Development/
Acquisition Policy Manual. Committee members are asked
to submit the comments of their respective organizations
in writing, to be discussed at the meeting.
- 2) Reviewing the status of the specific Standards and
Guides to be produced by the contractor. Included are
 - o Software Requirements Specifications
 - o Software Design Specifications
 - o Test and Integration Plans and Procedures
 - o User Manuals
 - o Configuration Management
 - o Project Plan

Attachment:

Second Draft of CIA System Development/
Acquisition Policy Manual; Dated
December 21, 1981

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